



Visiting Scientist Program Application Guidelines

The **Visiting Scientist Program** is a cost-reimbursement program for established researchers in astroparticle physics to visit a host institution for collaborative work with a new research group for a duration ranging anywhere from 2 weeks to 3 months for postdoctoral fellows, and from 2 weeks to 12 months for faculty and staff scientists. The program aims to mobilize Canadian research talent to international research organizations/institutions and bring international researchers to Canada.

The maximum award is \$16,000 CDN¹. The Institute has budgeted to provide three maximum awards in each budget year, and the program will accept applications until program budgets have been expended. Funding only covers travel, accommodation, and subsistence expenses defined by the “Expenses Eligibility and Reimbursement Guidelines” and “Budget Estimate Form” documents.

Eligibility:

The Visiting Scientist must have completed a PhD and be an established scientist or engineer working in astroparticle physics topics relevant to the Canadian research community. The proposed research visit must also be aligned with the objectives of the McDonald Institute.

Award letters will be made only to faculty or staff scientists with Tri-Council eligible research accounts at a Canadian postsecondary institution. ***All international applicants and all domestic postdoctoral applicants require a Tri-Council eligible lead applicant*** who will sign the application and will be responsible for monitoring compliance with program guidelines. Domestic postdoctoral applicants will also need a letter of acknowledgement from their primary faculty supervisor if the supervisor is not acting as the lead applicant.

Application Process:

The host department is responsible for providing resources required to complete the research (e.g. office/lab space, equipment, consumables, etc.) and adhere to institutional regulations (e.g. health and safety training, orientation, etc.). Visitors are expected to contribute to the academic and scholarly life at the host institution through collaborative work, the presentation of research seminars, and mentorship of highly qualified personnel.

¹The total number and value of the awards each year will be determined by demand and the funds available.

The proposed visitor can apply with a completed application form, curriculum vitae, a budget estimation form, and a letter of support from the Head of the host department indicating their commitment to the visitor. ***In cases where a domestic postdoctoral application is not led by their primary faculty supervisor, they will additionally require a signed statement from their primary supervisor acknowledging the application and their approval of the proposed duration of visit and proposed work in the application.*** Please send all documents in a single email to the Research Personnel and Event Coordinator at admin@mcdonaldinstitute.ca with “Visiting Scientist – [LAST NAME]” as the subject line. The applications will be reviewed internally and a notice of decision will be released within four weeks of receipt.

Following the completion of their research visit, successful applicants are required to provide a summary of outcomes of their research visit. The McDonald Institute encourages a variety of methods for knowledge mobilization. For example, the visitor may submit a short article for non-academic audiences describing their experience, a 3-5 minute video, podcast, photo essay, website, etc. focusing on research outcomes and the value of the research visit. Submissions may be used for promotional purposes of the McDonald Institute, the supervisor’s lab, and the Visiting Scientist Program.