



Research Partnership-Building Workshops Program Guidelines

The Arthur B. McDonald Canadian Astroparticle Physics Research Institute (McDonald Institute) strives to grow connections and partnerships among scientists across Canada and around the world to accelerate research, communicate and mobilize scientific knowledge in astroparticle physics (APP).

The Research Partnership-Building Workshop Program aims to mobilize astroparticle physics researchers working in Canada by supporting novel workshops, training events, and short-term visits that either initiate or expand opportunities for eligible research or training partnerships.

Our goal is to fund eligible applications that will use Institute funds to develop workshops, skills exchanges, special training seminars, or similar partner-building activities. Funding preference is given to activities that expand research networks internationally, but any activities meeting the “Core Application Criteria” below are eligible for funding. Applications should specify one of three streams for funding (via reimbursable voucher).

- **STREAM 1** - Novel Canadian partner-building activities (all participants’ primary appointments are in Canada) -- awards up to \$5,000 CDN reimbursement of eligible expenses
- **STREAM 2** - International participation in novel Canadian partner-building activities (10% or more of participants have primary appointments outside of Canada) -- awards up to \$12,500 CDN reimbursement of eligible expenses.
- **STREAM 3** - Canadian leadership of novel, international partner-building activities. Meetings in Canada have 30% or more of participants with primary appointments outside of Canada. Meetings outside of Canada have 15% or more of participants with primary appointments in Canada -- awards up to \$15,000 CDN of eligible expenses.

Funding does not include salary considerations and only covers ‘travel-related expenses’ and ‘event-related expenses’ as defined by the “Expenses Eligibility and Reimbursement Guidelines” and “Budget Justification Form” documents.

Details and Eligibility:

Core Eligibility Criteria:

- Research themes of proposed activities must align with the objectives of the McDonald Institute.
- Proposed activities must be novel – funding may not be used to support costs of normal-course events (e.g., experimental collaborations’ regularly scheduled workshops, recurring conferences, seminars, etc.). Applications proposing to add novel sub-events,

additional workshops, or enhanced exchange opportunities to existing events may be considered for funding.

- Applicants must have post-PhD academic appointments in astroparticle physics research at a recognized Canadian post-secondary institution.

Who can apply?

- Faculty members with astroparticle physics research appointments at a Canadian post-secondary institution
- Postdoctoral fellows with an astroparticle physics research appointment at a Canadian research institution

Application & Award Timelines:

- Applications may be submitted at any time to admin@mcdonaldinstitute.ca The Institute commits to review applications within 2 calendar weeks of submission.
- Awarded vouchers guarantee reimbursement of eligible expenses incurred for the lesser duration of either; 1) Twelve calendar months after the date of an award letter issued by the McDonald Institute, 2) or prior to March 31, 2029.

Application Process:

The applicant must provide the following:

- completed application form,
- a budget justification form.

Post-Award Process:

Successful applicants are required to provide a photo of the funded workshop (or other novel event), along with a 200-word summary of activities and a complete event-participant list including names, titles, place of work, and email addresses. Photos and summary descriptions may be used for promotional purposes of the McDonald Institute.

How to Apply:

Please send all documents (Application Form, Budget Justification Form) to the Program Coordinator at admin@mcdonaldinstitute.ca with “Research Partnership-Building Workshops Program – [APPLICANT LAST NAME]” as the subject line.

Incomplete applications will not be reviewed.

Requests for retroactive coverage will not be considered.