Letter of Support – Visiting Scientist

Items in [brackets and highlighted] to be filled in by Head of department at host institution.

[Date]

Arthur B. McDonald Canadian Astroparticle Physics Research Institute

c/o McDonald Institute Administrative Team

64 Bader Lane

Queen’s University

Kingston, ON K7L 3N6

Dear Members of the McDonald Institute Administrative Team,

On behalf of [Department name, at X university], I am pleased to endorse support for [visiting scientist] to work with [name of collaborating faculty member(s)]. We anticipate [visiting scientist] to be hosted at our institution from [X date to Y date].

[A short paragraph about the host faculty member(s), and a short description of the work and/or team they are leading.]

[One or two short paragraphs about the objectives of the visit, the skills that the visiting scientist will acquire by visiting the host research group, and the skills that the visiting scientist will share with the host research group.]

In support of the Visiting Scientist program, we envision the visiting researcher will participate in [please write one or two sentences indicating opportunities for the scientist while visiting the department. For example, speaking at a colloquium series, participating in orientation, academic or professional training opportunities, local conferences/symposiums etc.]. Our department will also offer [please indicate the resources available to the visitor. For example, office/lab space, access to equipment, consumables, health and safety orientation/support, etc.]

On behalf of [Department name], I am pleased to provide a letter of support for this visiting scientist.

Sincerely,

[Head of Department name]

[Contact information]