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**Application form for the Graduate Student Exchange Program**

Please refer to the Graduate Student Exchange Program Guideline document for more information.

**Personal Information:**

|  |  |
| --- | --- |
| Name: |  |
| Mailing Address: |  |
| Email: |  |
| Phone number: |  |
| Position Type (Master’s, PhD.) |  |
| Home Insititution: |  |
| Home institution address: |  |
| Home institution phone: |  |
| Current Research Program & Role (e.g. PICO Dark Matter Experiment, Analysis Coordinator): |  |

**Exchange Information:**

|  |  |
| --- | --- |
| Date and Length of Intended Exchange: |  |
| Host Institution: |  |
| Host institution address: |  |
| Host institution phone number: |  |
| Collaborator(s) at Host Institution with whom you have arranged to work: |  |
| Principle Investigator supervising collaborator(s), if not same as above |  |

**Brief Description of Exchange Purposes and Potential Research Benefits**

Title of the Research Project:

Brief Statement of Research Objectives to be advanced by visit (200 words):

Activities planned during the visit (research work, skills exchange(s), presentations, etc.) in 50-100 words:

Anticipated benefits of the visit to the applicant (e.g. filling an expertise gap, novel experience/skill/technique development, partnership development, etc.) in 50-100 words:

Anticipated benefits of the visit to the host institution (e.g. sharing expertise, creating novel experience/ skill/technique development for the host institution) (50-100 words):

What is the next tangible step in the visitor and hosts’ partnership after the conclusion of the exchange (50-100 words):

Anticipated benefits to the McDonald Institute’s objectives as stated at [www.mcdonaldinstitute.ca/about/strategic-goals/](http://www.mcdonaldinstitute.ca/about/strategic-goals/) :

**STATEMENT OF ACCURACY**

I will adhere to my home and host institutional policies and procedures regarding off-campus safety and other relevant institutional guidelines. I am responsible to obtain any required permits, visas, health coverage, insurances, etc. I am aware that only pre-approved expenses will be covered by the McDonald Institute and any additional expenses are my responsibility.

I hereby affirm that all the above stated information provided by me is true and correct.

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Signature of applicant Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Print name of applicant:

**STATEMENT OF SUPPORT**

I support      (name of applicant) to participate in a Graduate Student Exchange at       (host institution) for       (length of time) under the supervision of      (host supervisor).

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Signature of Supervisor Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Print name of Home Supervisor:

E-mail of Home Supervisor:

**Checklist:**

Full Application Form (this document)

Budget Estimate Form

Current Curriculum Vitae

Letter of support from the head of the host department (or equivalent)

**Submission:**

Please send completed application forms as a combined PDF to: [admin@mcdonaldinstitute.ca](mailto:admin@mcdonaldinstitute.ca) with the subject line: Graduate Student Exchange Application- {Last Name}